

MINUTES OF THE PARISH COUNCIL MEETING
HELD AT 7.00_{P.M.} ON THURSDAY 17th JUNE 2010
IN THE COUNCIL CHAMBER, VILLAGE WAY, CRANLEIGH

During the first fifteen minutes of the meeting, members of the public with a legitimate interest in the parish were able to ask questions relevant to the work of the council. No members of the public were present. One member of the press was in attendance. The Clerk, Pauline Whitehead and the Assistant Clerk, Vivien Edwards were present.

Cllr BA Ellis* (Chairman of the Council)
 Cllr BH Cheesman* (Vice Chairman of the Council)
 Cllr B Arendell*
 Cllr J Bainbridge
 Cllr Dr V Dawes*
 Cllr Mrs JE Dodd*
 Cllr Mrs P Ellis*
 Cllr Mrs M Foryszewski*
 Cllr D Gallacher*
 Cllr Mrs R Hurlley* (Arrived late and extended apologies.)
 Cllr K Reed*

PRESENT*

1. MINUTES OF THE PARISH COUNCIL MEETING HELD 20TH MAY 2010

The Minutes of the Parish Council Meeting held on 20th May 2010 were AGREED and signed by the Chairman as a true record.

2. APOLOGIES FOR ABSENCE.

The Council accepted apologies and reasons for absence from Cllr J Bainbridge.

3. DECLARATIONS OF INTEREST

There was one declaration of interest.

4. CHAIRMAN'S REPORT

The Chairman reported that he had derived a great deal of pleasure from representing Cranleigh at the Godalming and Farnham Civic Services and the Queen's Royal Surrey Regiment Annual Reception at Clandon Park.

A meeting had been held with the secretary of Cranleigh St Andrews Cricket Club to give staff support following an unprovoked, derogatory e-mail sent by a member of the Club. The outcome of the response from the Club had not yet been received.

The Chairman regretted that he had to extend apologies for the inaugural meeting of the Cranleigh Interact Club held at Cranleigh School on 10th June, but led the Council in wishing the Club every success. The Cranleigh Interact Club represents the junior section of the Rotary Club and has around fifteen members from Cranleigh School and St Joseph's Specialist School and College. There is active involvement and guidance from the Cranleigh and District Rotary Club and the respective schools. The first project is to acquire five cooking stoves for a community in Kenya.

Cllr B Cheesman had represented Cranleigh at the 25th anniversary of the Vallendar Town Twinning celebrations in Germany. Cranleigh had been presented with a signed and framed twinning document which will be hung in the Chamber, and an engraved, commemorative glass vase. The Cranleigh Vallendar Friendship Club presented the Burgermeister of Vallendar with a framed copy of Cranleigh's coat of arms. Cllr Cheesman thanked those in Vallendar for their hospitality and generosity and explained that the system of local government in Europe ensured that there were significant budgets for town twinning activities. The Parish

Council, whilst giving their support to twinning ventures, is not in a position to give any financial contribution. Members of the Cranfold Job Seekers Club had undertaken a thorough clean in the area around the Youth Shelter at Snoxhall as they were distressed with the amount of litter, in particular cigarette ends which had accumulated, despite continued efforts by the Parish Council to keep this area clean. Cllr Mrs Ellis had donated biscuits to the Club as a token of appreciation and the Parish Council had written a letter of thanks.

2010 marks the 150th anniversary of Cadet Forces and a series of nationwide events have been staged. A group of local cadets who are raising funds for 'Cadet 150' and 'Help for Heroes' will be cycling from Farncombe to Cranleigh on Friday 23rd July and arriving at 2pm in Stocklund Square. The Chairman invited all councillors to join him in welcoming the team and supporting this venture. The Chairman and his wife will be representing the Parish Council at the Cub Scouts Jamboree later in the summer.

5. QUESTIONS

There were no questions given in writing at least seven days in advance of the meeting from members of the public living or working in the Parish who were present at the meeting.

6. MINUTES OF THE PLANNING COMMITTEE MEETING

The Committee Chairman presented the Minutes of the Planning Committee Meeting held on 1st June 2010, these were RECEIVED.

7. FINANCIAL MATTERS

The final expenditure list for May 2010 of £26,657.01 and the expenditure list to June 11th 2010 for £50,229.53, which included a £25,000 transfer to Nat West, (see item 8) were presented to the Council by the Chairman of the Finance and General Purposes Committee and AGREED.

Members noted there was no Financial report or update on the Earmarked Reserves to the end of May.

8. NAT WEST BOND

A bond for £50,000 held with Nat West was due to expire on 21st June. Members AGREED to re-invest the £50,000 plus the interest, along with an additional £25,000, in a Fixed Bond for a six month and seventeen day period with Nat West. The agreed gross interest on the full amount of the new Fixed Bond is 1.7% and includes a rollover bonus of 0.1%.

9. NALC DIRECT ACCESS

Cranleigh Parish Council has been accepted by NALC as a larger council as it satisfies its criteria of having an electorate over 6,000 or an annual budgeted income of over £250,000. The Council AGREED that the Parish Council could seek advice at national level from NALC when appropriate, working with SCAPTC and in consultation with the Chairman or Vice Chairman of the Council. The Chairman suggested that consideration should be given to increasing the training budget in the future to enable the Parish Council to take advantage of some of the additional seminars provided for larger councils, which would be of benefit to Cranleigh.

10. COUNCILLOR VACANCY

The Councillor vacancy in Elmbridge ward had been advertised for three months with no applicants. The Local Election Parishes and Communities (England and Wales) Rules 2006, SI 2006/3305, r5(5) indicates that if the councillor vacancy has six months or more to run, the council must try to fill it. If it has less to run then the Council may, but is not bound to fill it. The Council AGREED to re-advertise the post and inform the Borough Council.

11. ARMED FORCES DAY

Members acknowledged advice indicating that the Armed Forces Day flag should officially be flown on

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Saturday 26th June, but AGREED to exercise its discretion to fly the flag for the previous week (21st June to 26th June). The Union flag will also be flown on 21st June to mark Prince William's birthday when it will take the higher position on the flagpole.

12. CRANLEIGH GUIDE HALL LEASE

The lease on the Guide Hall, agreed at the February Parish Council Meeting, refers to the 1938 Trust Deed which allows the Guide Trust Corporation to redeploy the asset of the lease elsewhere within the local region, should the local guide group disband. It was the Parish Council's intention to support guiding in the parish of Cranleigh, and therefore Members AGREED a change to the "user" clause of the agreed lease, to reflect that use of the premises is limited to guiding activities in the parish of Cranleigh, as detailed on the document circulated with the agenda.

13. RECREATION REPORT

Members noted the report circulated with the agenda.

Tennis Courts

Members considered an initial proposal by the Cranleigh Leisure Centre Manager to waive the 20% administration fee that is usually charged for collecting the tennis hire payments on behalf of the Parish Council, in return for a continuation of the free water provision made to the Parish Council by the Leisure Centre, provided that the Tennis Courts could be offered free of charge to Leisure Centre members during the week and at a charge of 50% at the weekends. Relevant information was contained in a report accompanying the proposal. It was AGREED to meet with the General Manager of the Leisure Centre to gain further analysis of the current usage of the Tennis Courts to enable further discussion by the Parish Council.

BBQ's

Cllr Mrs Dawes sought and gained general approval to seek sponsorship for the erection of a brick barbeque at Snoxhall and would work with Cllr Mrs Hurlley to forward this.

Snoxhall Play Park

Concern was raised that the benches in Snoxhall Play Park were of uniform height and did not cater for those who may have differing mobility needs. It was suggested that this trend was repeated throughout Cranleigh and that in the future due consideration should be given to addressing this issue.

General Worker

Interviews for the General Worker had taken place on 4th June and an offer of employment made to the successful candidate.

Other items on the report included Cranleigh Youth Football Club, the Probation Services, Land outside the Scout Headquarters/ Guide Hall and the basketball hoop on Waverley Borough Council land next to the Leisure Centre.

14. PARISH BUSINESS

Cllr Mrs P Ellis - Lions Lane

Mrs Ellis reported that James Taylor, the Surrey County Council Senior Countryside Access Officer - West Surrey had secured funding for necessary repairs to Lions Lane and was expecting to be able to repair all of the areas damaged as a result of use by 4 x 4's. Hard core had been sourced for transport costs only and would be used to fill the deepest of the ruts and wallow. Grading work started week commencing 6th June and it was hoped that the route would not need to be closed during the works. Alternative routes were to be signposted if necessary. It was anticipated that the work would take around 2 - 3 weeks if the weather remains dry. The contractor may need to temporarily remove the posts at the Alfold Lane end of Lions Lane to bring in materials during the repairs as there is a weight limited bridge on Knowle Lane. Adjoining householders were informed before the work took place. A letter of thanks was sent to the Senior Countryside Access Officer on behalf of the Council.

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Cllr Mrs J Dodd – Arts Centre

As the Parish Council's observer, Cllr Mrs Dodd reported that there would be an Extraordinary General Meeting of the Arts Centre Board on 30th June to confirm and record new Articles of Association.

Clerk – Public toilets in Cranleigh.

The Clerk had circulated a report on the progress of devolving responsibility for the public toilets in Cranleigh. Whilst agreement had been sought for further negotiations and public consultation, members expressed concern at the condition of the toilets in comparison with the other major towns in Waverley and requested that the interior walls of the buildings should be tiled as a minimum and that reports on the number of blockages during at least the last twelve months should be made available.

Chairman – Emergency Plan.

Cranleigh had been congratulated on its Emergency Plan by the Leader of Waverley Borough Council. The Plan had been activated the previous week when heavy rain had given rise to concern that vulnerable areas of Cranleigh could have experienced flooding.

15. CORRESPONDENCE

The Parish Council RECEIVED Correspondence List A to 11th June 2010 and Correspondence List B to 17th June 2010.

16. REPORTS

The Chairman advised all Councillors that Waverley Borough Council's list of meetings and Surrey County Council's Environmental Update were available on their respective websites.

17. EXCLUSION OF PRESS AND PUBLIC

It was resolved that the Press & Public be excluded from the Meeting during items 18 and 19 in accordance with section 100A (2) and (4) of the L.G.A. 1972 and Standing Orders 55(c) and 55(d).

The Chairman closed the meeting at 8.20 p.m. The next meeting will be held on Thursday 15th July 2010 at 7 p.m.