

MINUTES OF THE PLANNING COMMITTEE MEETING HELD AT  
7.00PM TUESDAY 1<sup>st</sup> JUNE 2010 IN THE COUNCIL CHAMBER, VILLAGE WAY, CRANLEIGH.

During the first fifteen minutes of the meeting, members of the public with a legitimate interest in the parish were able to ask questions relevant to the work of the planning committee. There were no members of the public present. Robin Ainsworth was Clerk to the meeting.

Cllr Mrs Mary Foryszewski(Chairman) \*

Cllr Mrs Patricia Ellis \*

Cllr B Arendell \*

Cllr John Bainbridge

Cllr Brian Cheesman

Cllr Mrs Jean Dodd \*

Cllr Brian Ellis

Cllr David Gallacher

Present \*

**1. ELECTION OF CHAIRMAN**

Cllr Mrs Mary Foryszewski was elected as the Chairman of the Planning Committee following nomination by Cllr Mr J Dodd and seconded by Cllr Mrs P Ellis

**2. ELECTION OF VICE CHAIRMAN**

No Vice Chairman of the Planning Committee was elected since no nominations were received from those members present. This item will be on the agenda for the next meeting for reconsideration.

**3. MINUTES**

The minutes of the meetings held on Monday 10<sup>th</sup> May 2010 were APPROVED as a true record and signed by the Chairman.

**4. APOLOGIES**

Apologies of absence were received from Cllrs B Cheesman & B Ellis

**5. DECLARATIONS OF INTEREST**

The comments and observations from Cllrs Mrs M Foryszewski & Mrs P Ellis both Waverley Borough Councillors, are preliminary prior to consideration at Borough Council and are based on the evidence and representations to the Parish Council; the Councillor may have a different view following consideration or hearing of possible new evidence at Borough level.

**6. CHAIRMAN'S REPORT**

The Chairman reported that recent applications 10/0475 – Carrick House, St James Place was recently approved at WBC Eastern Planning as were 10/0461 & 10/0462 The Richard Onslow PH – High Street, Cranleigh.

Mrs Foryszewski attended a Gypsy & Traveller day seminar on 12<sup>th</sup> May, which she found most interesting, giving insight into their culture. She reported that there are 58 Traveller sites within Surrey of which less than half are council run, the remainder being private sites.

The Chairman also advised members that she has learnt that Thames Water has produced two proposals (one short term and the other long term) for dealing with flooding issues at Ellens Green. This is reliant upon a culvert passing through Baynards Park for which approval is being sought. Without that permission the default action will be to pump excess water away from Ellens Green passing through the Cranleigh drainage system.

E-Consultation Hub – The Waverley Borough Council (WBC) meeting held on 18<sup>th</sup> May was attended by the Clerk, Pauline Whitehead, Robin Ainsworth, Clerk to the Planning Committee and Cllr B Cheesman.

Waverley Borough Council is proposing to introduce electronic procedures and communications on a staged gradual basis. Initially Waverley will not involve the UK wide Planning Portal but they will introduce measures at a local level with the co-operation and agreement of the towns and parishes.

Farnham and Godalming together with Chiddingfold, Cranleigh and Wonersh are to receive the weekly planning lists via email and the latter three councils will be provided with memory sticks detailing the applications from those lists. Paper copies of plans will continue to be provided until Parishes are ready to drop the householder plans. It is expected that business and major development plans will remain paper based for the foreseeable future.

Ideally WBC would wish for the responses from Parish Planning Committee Meetings to be sent electronically ie. by our direct input to individual planning applications onto their website rather than by a combined email as at present.

Other developments are planned for enhancement to the WBC website:

- greater clarity is to be given to Non Material Amendments (NMAs) so alterations can be identified more easily. We are to be copied in with the explanatory letter currently sent to neighbouring properties (revised applications will still probably be needed to be viewed afresh)
- during the summer they plan to implement a scheme to denote consistent descriptions to be given to file contents ie ‘existing plans’, ‘proposed plans’, ‘front elevation’ etc. so as to more readily identify the contents of those files, and possibly also a ‘page turn-over’ facility for ease of viewing.
- other possible developments being considered include a dedicated secure section on the WBC website for use by the towns and parishes and easier access to the individual planning files.
- possible considering of electronically ‘batching’ up the plans over a week to be sent in one e-mailed bundle rather than separately as and when they are lodged.

Cranleigh may wish to consider establishing an additional unique email address to receive planning emails, and from which our responses will be given. These first changes are expected to be actioned within the next couple of months.

**7. NEW PLANNING APPLICATIONS (LISTS : 10/18.10/19.10/20.).**

**TM/  
10/0049** 4 Nightingales, Cranleigh

Application for works to a tree subject to TPO 26/99

No Objection

**10/0617** Litcham, St Nicolas Avenue, Cranleigh

Erection of extensions and alterations (variation of refused application 09/1634)

No Objection subject to the property remaining as a single dwelling

**TM/  
10/0053** Oakwood, The Common, Cranleigh

Application for works to a tree subject to TPO WA113

No Objection.

**10/0658** 33 Cromwell Place, Cranleigh

Erection of extension and alteration

No Objection.

**10/0678** 25 Durnsford Way, Cranleigh

Certificate of Lawfulness under Section 192 of the Town & Country Planning Act 1990 for a single storey rear extension

No Objection.

**TM/  
10/0059** 15 Homewood, Cranleigh

Application to fell a tree subject to TPO 39/99

No Objection.

**8. NON MATERIAL AMENDMENTS**

**NMA/  
10/0068** The Rye, Ewhurst Road, Cranleigh

Amendment to 09/1294 to relocate pair of garages

No Objection.

**9. AMENDED APPLICATIONS**

**10/0511** Land at Cranleigh School, Horseshoe Lane, Cranleigh – Change of use of agricultural land to sports pitches including removal of existing hedgerow and trees (revision of 09/1093) Amendment : Deletion of hedgerow removal element. The Parish Council had already objected as follows:  
“The Parish Council objected to the loss of the hedgerow. They were also concerned that the separation between the settlements of Cranleigh and Rowly be maintained. Members commented that they might not object should the hedgerow be maintained.”

**10. APPEALS LODGED / DECISIONS**

None

**11. CONSULTATIONS**

None

**12. PLANNING BUSINESS (FOR NOTING ONLY )**

None

**CONCLUSION**

There being no further business the Chairman closed the meeting at 8.05p.m.  
Date of next Committee meeting: Monday 21<sup>st</sup> June 2010.