

MINUTES OF THE PARISH COUNCIL MEETING  
HELD AT 7.00<sup>P.M.</sup> ON THURSDAY 18<sup>th</sup> MARCH 2010  
IN THE COUNCIL CHAMBER, VILLAGE WAY, CRANLEIGH

During the first fifteen minutes of the meeting, members of the public with a legitimate interest in the parish were able to ask questions relevant to the work of the council. No members of the public were present. One member of the press was in attendance. The Clerk, Pauline Whitehead and the Assistant Clerk, Vivien Edwards were present.

Cllr BA Ellis \* (Chairman of the Council)  
 Cllr BH Cheesman\* (Vice Chairman of the Council)  
 Cllr B Arendell\*  
 Cllr J Bainbridge  
 Cllr Dr V Dawes\*  
 Cllr Mrs JE Dodd\*  
 Cllr Mrs P Ellis\*  
 Cllr Mrs M Foryszewski\*  
 Cllr D Gallacher\* (arrived late and gave apologies)  
 Cllr Mrs R Hurlley\*  
 Cllr K Reed\*

PRESENT\*

1. MINUTES OF THE PARISH COUNCIL MEETING HELD 18<sup>TH</sup> FEBRUARY 2010

The Minutes of the Parish Council Meeting held on 18<sup>th</sup> February 2010 were AGREED and signed by the Chairman as a true record.

2. APOLOGIES FOR ABSENCE.

The Council accepted an apology and reason for absence from Cllr J Bainbridge.

3. DECLARATIONS OF INTEREST

It was noted that any changes in member's interests should be notified to the Clerk so that appropriate action can be taken. There were three declarations of interest.

4. CHAIRMAN'S REPORT

The Chairman expressed appreciation to those involved in a litter pick at Snoxhall Fields in March. The event was organised as a partnership between PCSO's, youth services and local young people and all of the rubbish that was collected was recycled. A letter of thanks was sent to PCSO D Sherwood and Ms N Millar-Foy, the local youth worker with a letter of commendation to Waverley Police Inspector Simon Dann.

The Chairman had attended a conference celebrating progress through partnership hosted by South East Small Rural Towns at Denbies Wine Estate in Dorking and would also be representing Cranleigh at the Bond of Friendship signing ceremony with the Princess of Wales's Royal Regiment on Monday 12<sup>th</sup> April at a special meeting of Waverley Borough Council.

WH Smith, who had opened their High Street store on the morning of the Parish Council meeting, had made a generous contribution to the local community by providing money to refurbish three of the Parish Council owned High Street flowerbeds and to make improvements in two of the others. They further intended to play an active role in the local community and to join the Chamber of Trade. The Chairman expressed his appreciation to the Parish Council's groundstaff for the excellent work that they had done on the flower beds and their commitment to completing the project in a very narrow time frame.

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by WBC entitled 'Building for our Borough: Where should Waverley's new housing go?'. The meeting was well attended and enabled local people to gain additional information from WBC's planning Policy Manager and their Head of Planning.

The planning applications submitted by NHS Surrey for a new hospital on the Knowle Lane site and the existing hospital site on the High Street were considered by WBC's Eastern Area Planning Committee on 3<sup>rd</sup> March and both applications were approved. Subsequently NHS Surrey confirmed that they had approved the existing hospital site on the High Street for further development.

Cranleigh Village Hospital Trust (CVHT) had met with the Parish Council to explore different ideas which will enable the site on Knowle Lane to be utilised to its full potential for the benefit of the Cranleigh community. There will be further meetings and progress will be reported to the Council over the coming months.

The Chairman thanked Cllr Vivienne Dawes for her comprehensive report on the consultation from Surrey County Council (SCC) regarding an application at the Swallows' Tiles (Cranleigh ) Ltd site at Bookhurst Road for the determining of new conditions for mineral working, restoration and aftercare. The report has been submitted to both SCC and WBC.

5. QUESTIONS

There were no questions given in writing at least seven days in advance of the meeting from members of the public living or working in the Parish who were present at the meeting.

6. MINUTES OF THE PLANNING COMMITTEE MEETING

The Committee Chairman presented the Minutes of the Planning Committee Meeting held on 8<sup>th</sup> March 2010, these were RECEIVED.

*The meeting was adjourned for a brief presentation by PC P Harris on the SMART initiative which aims to combat antisocial driving. PC Harris gave details on how the community can get involved with Speedwatch which needs a minimum of six people to get started, this was followed by the opportunity to ask questions.*

7. MINUTES OF THE F&GP COMMITTEE MEETING

The Committee Chairman presented the Minutes of the F&GP Committee Meeting held on 23<sup>rd</sup> February 2010, these were RECEIVED.

8. MINUTES OF THE VILLAGE HALL COMMITTEE MEETING

The Committee Chairman presented the Minutes of the Village Hall Committee Meeting held on 4<sup>th</sup> March 2010 and noted a change to the conditions of use for the Village Hall. The minutes were RECEIVED.

9. FINANCIAL MATTERS

The final expenditure list for February 2010 of £47,245.76 and the expenditure list to March 18<sup>th</sup> 2010 for £32,650.59 were presented to the Council by the Chairman of the Finance and General Purposes Committee and AGREED.

Members noted that the Financial Report for February had not been produced due to the time constraints of the Clerk.

10. FORMAT OF STATEMENT OF ACCOUNTS

Members considered a letter from the accountants outlining an opportunity to have information relating to Fixed Assets, long term liabilities and depreciation of assets included on the year end statement of accounts. The cost to include this additional information will be £200 for the first year and £100 every following year. Members AGREED that as the funds for this had not been provided for in the budget for the current year they would not change the format of the accounts but would bear it in mind when budgeting in the future.

11. ALLOTMENTS

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It was AGREED that in future, when full plots at Elmbridge Road allotments become vacant they will be divided in half in order to make a wider provision for the community. The charge of £38.60 plus £5.45 for water (reduced rate £7.60 plus £5.45 for water) will be levied for each allotment plot hired regardless of size.

12. REVIEW OF CRANLEIGH TENNIS CLUB FEES AND HOURS

*Cllr B Cheesman declared a personal interest.*

This item had been brought forward from the F&GP Meeting held on 23<sup>rd</sup> February for further information. Members AGREED that there would be no benefit to the community in allowing the Tennis Club to exchange their Tuesday morning Tennis Court hire for Thursday mornings. The current hours and times of hire for the Tennis Club would therefore remain. As there were no changes in the hours of use, the 3% increase in fees for the hire of the Tennis Courts by the Tennis Club, as agreed at the F&GP Committee meeting on 23<sup>rd</sup> February would stand. Members expressed concern that the charge levied on the Tennis Club was low and it was AGREED that a more viable fee would be established during the next budgeting process.

13. WAVERLEY BOROUGH COUNCIL HOUSING OPTIONS CONSULTATION

The Parish Council considered a response to WBC's consultation entitled 'Building for our Borough: Where should Waverley's new housing go?' The debate was informed by a public meeting held on 1<sup>st</sup> March at the Village Hall and was initially debated at the Planning Meeting on 8<sup>th</sup> March. The South East Plan requires a provision of at least 5,000 new homes in Waverley between 2006 and 2026 focused in the four main settlements. The consultation is intended to work with the Strategic Housing Land Availability Assessment (SHLAA) which is an evidence document indicating possible locations for housing. Waverley has previously relied on 'windfall' sites which WBC had not previously identified or allocated for building, however Government requires there to be identified sites or locations where new homes can be built.

Members acknowledged that there was a need for new housing, to maintain the vibrancy and sustainability of the community, especially as many of our young people cannot afford to remain in the area. However, they were concerned that Cranleigh's infrastructure could not sustain significant development and that there would need to be considerable investment in all infrastructure services before any building took place. Members agreed that a new settlement would probably be the best solution but that it would be more effective to site it nearer to the A3 where investment in infrastructure would still be required, but to a lesser extent.

Delegated power was given to the Chairman and Clerk to produce a response to the consultation which was to be circulated for comment to all members before being submitted to WBC by 31<sup>st</sup> March 2010.

14. REPORT ON THE OUTCOME OF THE NHS SURREY'S BOARD MEETING ON 9<sup>TH</sup> MARCH 2010

Members AGREED to reaffirm Cranleigh Parish Council's support for Cranleigh Village Hospital Trust and the League of Friends and to agree to work with those organisations and NHS Surrey to develop positive solutions for the future health needs of the community.

15. REVIEW EMERGENCY PLAN

This item was deferred until April to allow Cllr Dawes further time to study this and to give her expertise.

16. RECREATION REPORT

Members noted the report circulated with the agenda and AGREED that if the situation regarding cleaning at Snoxhall pavilion continued with the current offender, the officers would have the power to withdraw the use of the pavilion or issue a fine to cover the additional cost of cleaning. In future these conditions will be added into the legal hire agreement.

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17. PARISH BUSINESS

Cllr Mrs Hurtley expressed concern regarding the loss of the Saturday morning service at the Cranleigh

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Locality Office. WBC Councillors explained that use of the Cranleigh Locality Office had halved since they ceased taking payments and therefore the viability of the service had been eroded. Cranleigh WBC members had fought hard on behalf of the community to retain this valued service in Cranleigh, but was not successful.

18. CORRESPONDENCE

The Parish Council RECEIVED Correspondence List A to 12<sup>th</sup> March 2010 and List B to 18<sup>th</sup> March 2010.

19. REPORTS

The Chairman advised all Councillors that Waverley Borough Council's list of meetings and Surrey County Council's Environmental Update were available on their respective websites.

20. EXCLUSION OF PRESS AND PUBLIC

**It was resolved that the Press & Public be excluded from the Meeting during items 21, 22a and 22b in accordance with section 100A (2) and (4) of the L.G.A. 1972 and Standing Orders 55(c) and 55(d).**

**The Chairman closed the meeting at 9.40 pm. The next meeting of the Parish Council will be on Thursday 15<sup>th</sup> April 2010 at 7pm.**