

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE  
HELD AT 7PM TUESDAY 23<sup>RD</sup> FEBRUARY 2010  
IN THE COUNCIL CHAMBER, VILLAGE WAY, CRANLEIGH

Cllr B Arendell\* (Chairman of Committee)  
Cllr J Bainbridge\* (Vice Chairman of Committee)  
Cllr BH Cheesman\*  
Cllr Mrs J Dodd\*  
Cllr BA Ellis\*  
Cllr Mrs M Forszewski\*

PRESENT\*

During the first fifteen minutes of the meeting there was an opportunity for members of the public to ask questions relevant to the work of the committee. There were no members of the public or press in attendance. Pauline Whitehead, the Clerk to the Committee, was in attendance.

1. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD 24<sup>TH</sup> NOVEMBER 2009.

The Minutes of the Finance and General Purposes Meeting held on 24<sup>th</sup> November 2009 were APPROVED and signed by the Chairman of the Committee as a correct record.

2. APOLOGIES FOR ABSENCE.

There were no apologies for absence.

3. DECLARATIONS OF INTEREST

There were two declarations of interest. Cllr Mrs J Dodd declared a personal interest in item 7 as a member of Cranleigh Country Market. Cllr B Cheesman declared a personal interest in item 8 as a member of Cranleigh Tennis Club.

4. CHAIRMAN'S REPORT

The external auditors had changed their name from BDO Stoy Hayward LLP to BDO LLP. A letter from the Parish Council's accountants dated February 2010 was circulated to the Committee at the meeting. This outlined mandatory simplifications in the format for producing the Year End Financial Statements for larger councils (those over one million pounds income or expenditure) from 2009/10, and offered a similar opportunity to medium sized councils such as Cranleigh. The Clerk was asked to find out more details and report back.

5. REVIEW OF FINANCES TO 31<sup>ST</sup> JANUARY 2010

The Committee noted the financial report to 31<sup>st</sup> January 2010.

6. REVIEW OF TENNIS FEES

*Cllr B Cheesman declared a personal interest in this item*

Members needed further information and guidance from full Council on a proposal put by Cranleigh Tennis Club to change the regular weekly hire days of both tennis courts before undertaking a review of the fees. The Committee RECOMMENDED that this be put as an agenda item for the March Parish Council Meeting.

7. FEES FOR 2010

*Cllr Mrs J Dodd declared a personal interest in this item.*

The Committee AGREED a 3% increase to all fees for the 2010/11 financial period.

It was RECOMMENDED that the Village Hall Committee clarify what is meant by a 'full day' and 'part day' hire and that this is added to the Village Hall fee list.

The Committee AGREED to incorporate charges for the Cranleigh Youth Football Club six a side tournament at £26 per pitch and £100 per day for the use of Snoxhall pavilion's changing and toilet facilities; 86pence per hour for electricity when the floodlights at Snoxhall are used; a charge of £21.20 for the Cranleigh Football Club bar hire fee and the use of a designated area to be allocated by the Grounds Manager for activities which have wear and tear implications and no additional work at £10 per session.

It was also AGREED to set as general guidance a charge of £300 for a commercial all day event (8 hours); £200 for a non-commercial all day fund raising event(8 hours); £175 for a part day commercial event (4 hours) and £100 for a part-day non commercial fund raising event (4 hours).

8. INSURANCE AND ASSET REGISTERS

A draft report including the 2009/10 insurance policy, the asset register, property asset register and current and possible insurance values for 2010/11 was circulated at the meeting. The report needed further work but the indication was that the Parish Council required further insurance cover to include all of its assets. It was AGREED to increase the cover to £402, 374 for 2010/11 and to bring the document back to the Finance Committee when further work has been completed.

9. INVESTMENTS

Committee members noted the list of investments circulated with the agenda.

10 GRANTS/ DONATIONS/MEMBERSHIPS

a. Cllr Rosemary Hurlley

The Committee, in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended by the Local Government and Housing Act 1989), AGREED to incur expenditure of £100 in respect of intergenerational projects to support the Cranleigh Code, as in the opinion of the Committee the expenditure is in the interests of its area or part of its area or in the interests of all or some of the inhabitants of that area and would benefit them. This was proposed by Cllr Mrs R Hurlley who is working in conjunction with Ms Jane Charlton, a community safety consultant. An amount of £30 would be deducted from the donation to cover photocopying costs already incurred for the project. Receipts were to be submitted before the money will be released.

Royal British Legion

The Committee, in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended by the Local Government and Housing Act 1989), AGREED to incur expenditure of £100 in respect of the Remembrance Day Parade 2009, payable to the Royal British Legion, as in the opinion of the Committee the expenditure is in the interests of its area or part of its area or in the interests of all or some of the inhabitants of that area and would benefit them.

CONCLUSION

There being no further business the Committee Chairman closed the meeting at 9.10 pm. The next meeting of the Finance and General Purposes Committee has not yet been scheduled