



**CRANLEIGH PARISH COUNCIL**

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Village Way  
Cranleigh  
Surrey  
GU6 8AF  
9<sup>th</sup> July 2010

**NOTICE OF PARISH COUNCIL MEETING**

Councillors are respectfully summoned to attend the Annual meeting of the Parish Council to be held at **7p.m on THURSDAY JULY 15<sup>TH</sup> 2010** in the Council Chamber, Village Way, Cranleigh.

Pauline Whitehead. FdA Community Engagement and Governance. MILCM  
Clerk

To all Members

The meeting will be preceded by an informal question time of up to fifteen minutes during which members of the public, with a legitimate interest in the Parish may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.15pm, whichever is the earlier.

**AGENDA**

1. **MINUTES OF THE PARISH COUNCIL MEETINGS HELD 17<sup>TH</sup> JUNE 2010 AND THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> JULY 2010**  
Minutes of June PACM already distributed additional meeting to follow.

**Recommendation:- To receive the minutes of the Parish Council Meeting held 17<sup>th</sup> June and the Extraordinary Parish Council Meeting held on 8<sup>th</sup> July 2010.**

2. **APOLOGIES FOR ABSENCE.**  
Cllr. Mrs Rosemary Hurtlely

**Recommendation:-To accept apologies.**

3. **DECLARATIONS OF INTEREST**  
Please note:-any changes in member's interests should be notified to the Clerk so that the appropriate action can be taken, failure to do so could cause a breach of the Code of Conduct. Declaration of interest in any item on the agenda should be raised at this point.
4. **CHAIRMAN'S REPORT**
5. **QUESTIONS**

The Chairman to respond to any questions from members of the public, notice of which has been given in accordance with Standing Order 56. (Questions must be given in writing at least seven days in advance and

may only be posed by members of the public living or working in the Parrish and present at the meeting. The Clerk must be satisfied that the question is a proper question to be asked.)

6. MINUTES OF THE PLANNING COMMITTEE MEETINGS  
Minutes distributed separately.  
**Recommendation:- To receive the Minutes of the Planning Committee Meetings held on 21<sup>st</sup> June and 12<sup>th</sup> July 2010.**
7. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING  
It is hoped that the minutes of the meeting held on Tuesday 13<sup>th</sup> July will be available but if not, these will be received at the September meeting.  
**Recommendation:- To receive the Minutes of the Finance and General Purposes Committee Meeting held on 13<sup>th</sup> July 2010.**
8. FINANCIAL MATTERS (Page 1)  
Final expenditure list for June 2010 and the list to 9<sup>th</sup> July 2010 is attached. The supplementary expenditure list to 15<sup>th</sup> July 2010 will be circulated at the meeting.  
The Financial Report and update on the Earmarked Reserves to the end of May will be available at the meeting.  
**Recommendation:- To agree the expenditure list, Financial report and Earmarked Reserves to the end of May 2010.**
9. WASTE MANAGEMENT IN SURREY  
Report from Cllrs Mrs Dawes and Mrs Ellis.  
**Recommendation:- To agree a response to the consultation regarding the Surrey County Council Plan for waste Management in Surrey.**
10. APM MINUTES MAY 2010 (Pages2-4 )  
**Recommendation:- to receive the APM Minutes, May 2010.**
11. PLANNING MEETINGS (Page 5)  
Recommendation from the Planning Committee to move the dates of the Planning Committee as per the attached amended calendar of meetings.  
**Recommendation:- to agree the amended calendar of meetings.**
12. INTERNAL AUDITOR  
**Recommendation:- To agree recommendation from F&GP Committee that Mulberry & Co. should be appointed as the Internal Auditor for 2010/11.**
13. COAT OF ARMS  
Request from the Camera Club to use the Coat of Arms on their website.  
**Recommendation:- to agree that the Camera Club may use the Coat of Arms.**
14. BUSINESS MAP OF CRANLEIGH  
Cranleigh and District Rotary Club are working with the Chamber of Trade to produce an A1 size business map of Cranleigh. It is hoped to display two or three of the maps within Cranleigh in frames. The site for these is currently under review by both organisations, however, it has been suggested that one could be placed opposite and facing the exit to the Village Way car park on Parish Council land next to the pavement or at the rear of the Village Hall next to the protective grille.  
**Recommendation:- To agree sites for a business map in principle but to delegate final agreement to the Chairman and Vice Chairman of the Village Hall Committee for the Village Hall site and the**

**Chairman and Vice Chairman of the Parish Council for the site on Parish Council land.**

15. RECREATION REPORT (Page 6)

**Recommendation:- To note the recreation report.**

16. PARISH BUSINESS for noting.

**Recommendation:-To consider Parish Business as notified to the Clerk in writing or electronic mail not less than five clear working days before the meeting of the Council (Standing Order 22(j)).**

17. CORRESPONDENCE (Page 7)

Correspondence list to 9<sup>th</sup> July 2010 attached. List to 15<sup>th</sup> July 2010 to be circulated at the meeting.

**Recommendation:-To receive Correspondence list to 9<sup>th</sup> July 2010 and to receive List B to 15<sup>th</sup> July 2010.**

18. REPORTS

**Recommendation:-To note that Waverley B.C.'s list of meetings and Surrey C C's Online Environmental Update can be found on their respective websites.**

19. EXCLUSION OF PRESS AND PUBLIC

**To resolve that the Press & Public be excluded from the Meeting during discussion of the following items, in accordance with section 100A (2) and (4) of the L.G.A. 1972 and Standing Orders 55(c) and 55(d).**

20. CONFIDENTIAL MINUTES OF THE PARISH COUNCIL MEETING HELD 17<sup>TH</sup> JUNE 2010

**Recommendation:- The Council to approve and the Chairman to sign as a correct record the Confidential Minutes of the Meeting held on 17<sup>th</sup> June 2010.**

21. CONFIDENTIAL MATTERS

Staff Matters – report will be circulated by e-mail before the meeting.